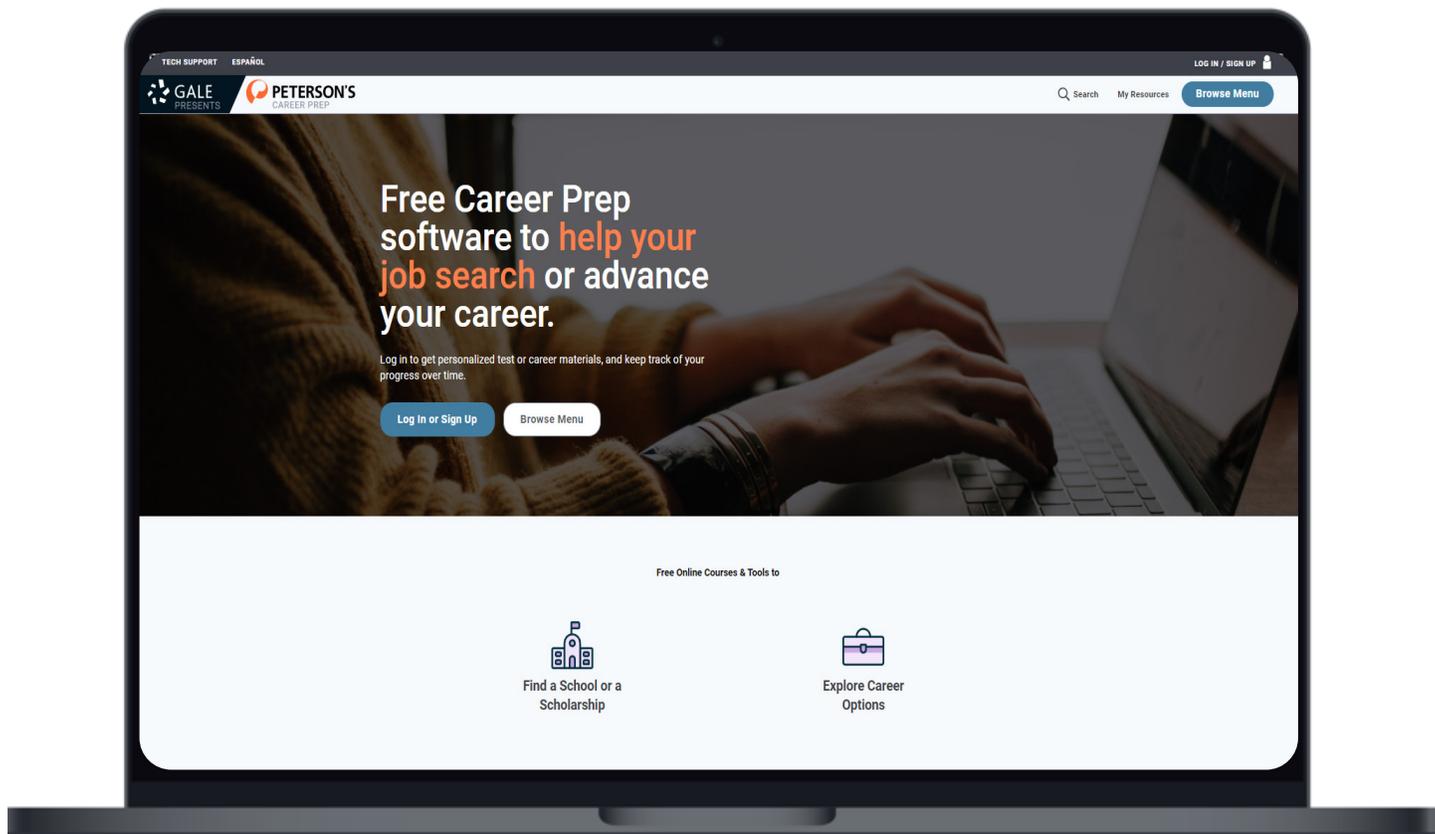


GALE PRESENTS: PETERSON'S CAREER PREP

Prepare for your Professional Future

Gale Presents: Peterson's Career Prep provides the tools you need to achieve your professional goals, from developing skills to move you forward in your current career, to finding and preparing for a new career. *Gale Presents: Peterson's Career Prep* is here to support all your career ambitions.



CAREER ADVICE

Access career advice to prepare you for key situations including job searching, interviewing, salary negotiations, and transitioning out of the military.

JOB SEARCH

Search and apply for both government and non-government jobs.

RESUME BUILDER

Develop a full resume or cover letter from start to finish. View examples or utilize templates to get noticed.

COLLEGE AND SCHOLARSHIP SEARCH

Find colleges and scholarships to support your career goals, including undergraduate and graduate options. Narrow by program to narrow results.

GALE PRESENTS: PETERSON'S CAREER PREP

GET STARTED

CREATE AN ACCOUNT

- Select the **Log In or Sign Up** button.
- Select **Sign Up Now** and enter your information.
- An email isn't required, but it is recommended in case of a forgotten password.
 - » If an email is used, it will be the username moving forward.

FIND CONTENT

HOMEPAGE BROWSE

Once signed into *Gale Presents: Peterson's Career Prep*, you can find materials by simply scrolling down on the homepage.

- To be launched directly to all content related to a specific section, select the **Find a School or Scholarship** button, or the **Explore Career Options** button.
- To launch to one specific tool, scroll down on the homepage and select the tool listed.

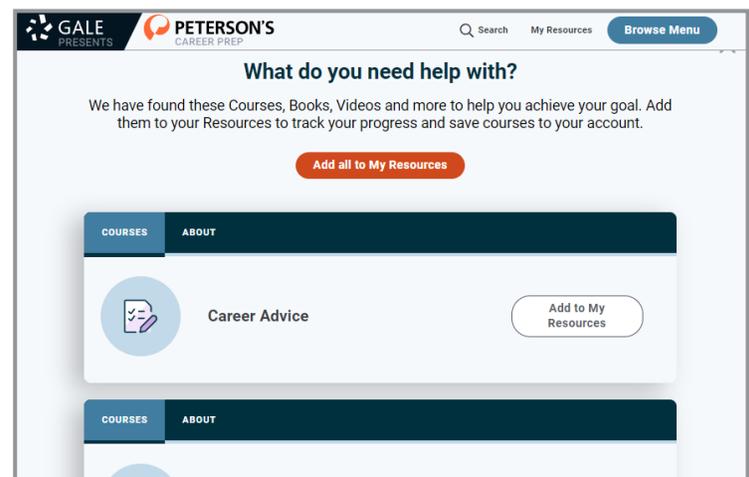
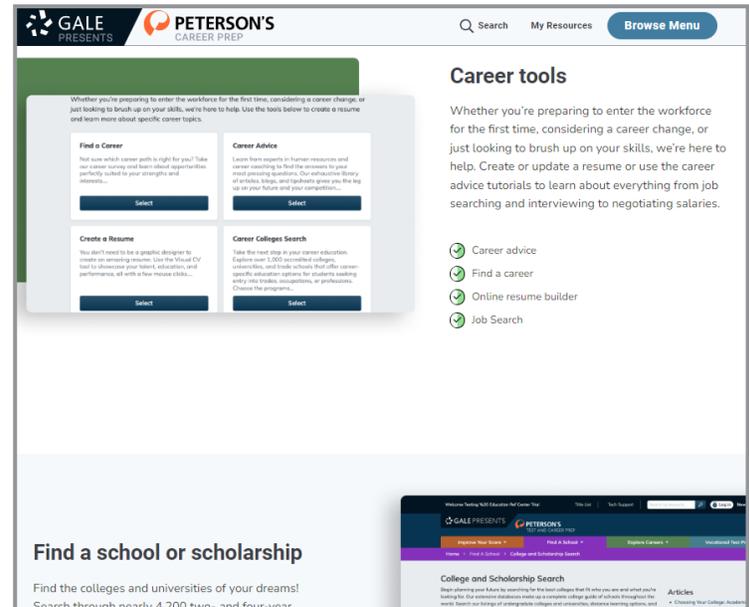
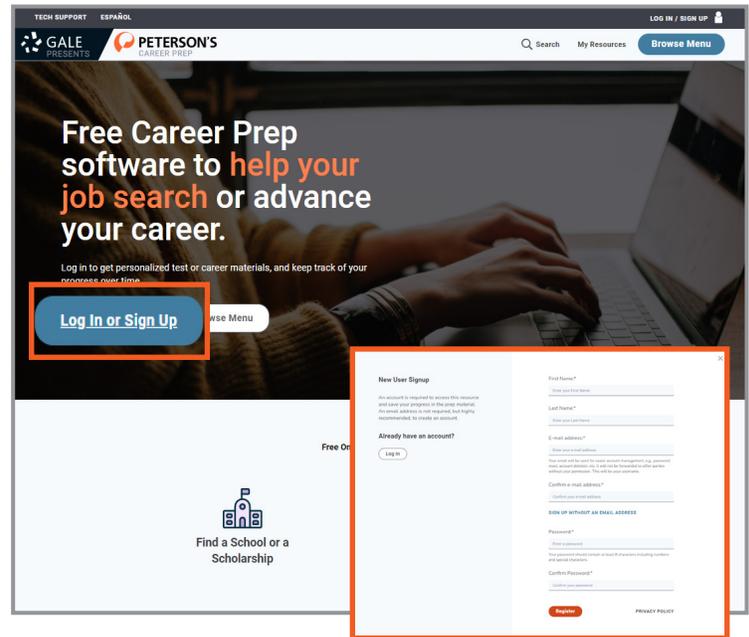
CAREER TOOLS

Career Tools are found within the **Explore Career Options** section, or on the homepage.

CAREER ADVICE

Select the **Career Advice** section to explore a variety of career topics.

- Select a title you are interested in to launch into that content.
- To launch to one specific tool, scroll down on the homepage and select the tool listed.
- Utilize the navigation bar on the left side of the page to explore the content.



Gale, here for everyone.

GALE PRESENTS: PETERSON'S CAREER PREP

FIND A CAREER

Select the **Find a Career** section to complete personal and professional inventories.

- Upon first entering the section, you will be prompted to take basic inventories.
- Once completed, select **Explore Career Matches** to see matches based on your answers.
- Select a **Career Subject** to be launched into specific careers.
 - » Select a **Career** to see a snapshot including required education, average salary, and job outlook.
- For more tailored results, take the additional assessments provided.

ONLINE RESUME BUILDER

Select the **Online Resume Builder** section to create a resume, cover letter, website, or career journal.

- Select the material you would like to create.
 - » You can create multiple options for each material. As an example, you can have two different versions of your resume.
- After you select your material, utilize the tools on the left side of the page to choose template, see examples, or edit from scratch.
- Select **Share** or **Download** at the top of the page to get your material out of the resource.

JOB SEARCH ENGINE

Select the **Job Search Engine** section to search for both government and non-government jobs.

- Choose either the government or non-government button to narrow results.
- Selecting non-government will allow you to search by job, key word, or location utilizing Indeed.
- Select a job of interest (either government or non-government) to apply.

The screenshot shows the 'Assessments' page on Peterson's Career Prep. The page has a navigation bar with 'My Journey', 'Assessments', 'Careers', 'Jobs', and 'Tools'. Below the navigation bar, there are options to 'PRINT' and 'DOWNLOAD', and a button to 'EXPLORE CAREER MATCHES'. The main content area is divided into four sections: 'ASSESSMENT Interests', 'ASSESSMENT Values', 'ASSESSMENT Personality', and 'ASSESSMENT Workplace Preferences'. Each section shows a progress bar and a 'START ASSESSMENT' button. The 'Interests' and 'Values' sections are completed, showing primary interests of 'Investigative and Social' and primary values of 'Achievement and Independence'. The 'Personality' and 'Workplace Preferences' sections are not yet taken. Below the assessments, there are 'Reflection Questions' and a 'Need Help?' section.

The screenshot shows the 'Online Resume Builder' interface. The top navigation bar includes 'Resumes', 'Websites', 'Cover Letters', and 'Career Journal'. Below the navigation bar, there are options to 'Lato', 'Raleway', and '14px', and a 'Reset Styling' button. The main content area is a resume template with a dark blue background and a white octagonal profile picture placeholder. The resume includes sections for 'Your full name', 'Your headline or current title', 'Work experience', 'Education', and 'Add website'. There are 'Add entry' buttons for 'Work experience' and 'Education', and an 'Add section' button at the bottom.

GALE PRESENTS: PETERSON'S CAREER PREP

SCHOOL AND SCHOLARSHIP TOOLS

School and Scholarship Tools are found within the **Find a School or Scholarship** section, or on the homepage.

SEARCH FOR A SCHOOL

- Select the **School Search** tool.
- Utilize the **Search Bar** at the top of the page to search by keyword, or select filters on the left side of the page to narrow results.
- Select a school of interest to see more detailed information including tuition, location, majors, and degrees.

SEARCH FOR A SCHOLARSHIP

- Select the **Scholarship Search** tool.
- Utilize the **Search Bar** at the top of the page to search by keyword, or select filters on the left side of the page to narrow results.
- Select a scholarship of interest to see more detailed information and apply.

FINANCIAL AID QUIZ

- Select the **Financial Aid Quiz**.
- Select the Practice Tests button.
- Start the quiz and submit to assess your knowledge about student financial aid.

LEARN MORE!

To access additional support materials visit: support.gale.com/training

Current subscribers can contact their Customer Success Managers directly or by sending an email to:

gale.customersuccess@cengage.com

INTERESTED IN A SUBSCRIPTION?

Reach out to your Gale Sales Representative. To find their contact information go to: support.gale.com/repfinder

The screenshot shows the Gale Peterson's Career Prep interface. At the top, there's a search bar and navigation links for 'My Resources' and 'Browse Menu'. Below the search bar, users can filter results by 'Undergraduate' and select 'A School'. The main content area displays a grid of school cards, each with a logo, name, and location. A 'Save to My Schools' button is present on each card. On the left, there are filter options for 'School Type' (Undergraduate, Graduate), 'Distance Learning Only', and various criteria like 'Location', 'Area of Study', 'Program Length', 'Admission Difficulty', and 'School Size'. A detailed view for Northeastern University is shown, featuring an 'Overview' section with 'Location & Contact', 'Majors & Degrees', 'Tuition & Fees', 'Student body', 'Gallery', and 'Social' links. The overview text describes Northeastern as a dynamic global university in Boston, established in 1898, and lists its diverse undergraduate programs.

The screenshot displays the 'Minority Scholarship Awards for Incoming College Freshmen' page. The header includes the Gale Peterson's Career Prep logo and navigation. The main content area features a large title and a background image of a person's hands. Below the title, there are tabs for 'Undergraduate' and 'Scholarship'. A 'What you'll need' section lists 'Application Form' with a green checkmark and an 'Apply now' button. A 'SAVE TO MY SCHOLARSHIPS' button is also visible. The scholarship details are summarized in a table:

Varies Avg. Amount Awarded	September 1 2024 Application Deadline	No Renewable
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The 'Description' section provides further details: 'The AICHE Minority Scholarship Award is presented to selected incoming college freshmen annually. Applicants shall be required to be high school graduates during the current academic year and be members of a minority group that is under-represented in chemical engineering. Applicants must plan to enroll during the current academic year in a four-year college or university.'