TRAINING TOOLKIT
Gale Presents: Udemy

The Gale Training Toolkit is a comprehensive resource that delivers expert guidance on effectively utilizing Gale resources, while providing you with the materials to conduct your own trainings. With step-by-step instructions, tutorials, and materials, it empowers users to navigate features and conduct efficient searches. Enhance research, instruction, and information literacy skills with this user-friendly training toolkit!

THE BASICS Everything you need to know to get started

- First, review our Gale Presents: Udemy recorded webinar to get comfortable with the resource and its capabilities.
- You can also check out our quick start guides to see how to create your Udemy account. Choose from the U.S. Quick Start Guide or Canada Quick Start Guide.

EXPLORE QUICK TIPS Stay up to date with bite-sized learning

Take a look at our tip sheets to learn more about Gale Presents: Udemy.
- Access the Gale Presents: Udemy app on your mobile device.
- Show patrons how to filter their results.
- Check resource usage.
- Library program with a Personal Improvement Inventory.

DELIVER YOUR OWN TRAINING Turnkey solutions

- Review our webinar for best practices in delivering Gale training.
- Don't recreate the wheel; we've got PowerPoint slides ready for you!

SPREAD THE WORD Promote your resources to the community

- Use one of our pre-made email templates targeted towards patrons or local small businesses.
- Add your logo to printable bookmarks and flyers to promote *Gale Presents: Udemy* in your library.
- Share your resources on social media using a banner or social media post.

FIND HELP

- Review more tools for *Gale Presents: Udemy* on the product support site.
- Subscribe to the Gale Blog to stay current with what Gale has going on!
- Want to link your Gale content to your library page? Dig into your usage statistics? Check out our Technical Support documents!
- Talk to an expert – contact your Gale Customer Success Manager!

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