

TRAINING TOOLKIT

Gale Business: Plan Builder

The Gale Training Toolkit is a comprehensive resource that delivers expert guidance on effectively utilizing Gale resources, while providing you with the materials to conduct your own trainings. With step-by-step instructions, tutorials, and materials, it empowers users to navigate features and conduct efficient searches. Enhance research, instruction, and information literacy skills with this user-friendly training toolkit!

THE BASICS Everything you need to know to get started



- First, review our *Gale Business: Plan Builder* [recorded webinar](#) to get comfortable with the resource and its capabilities.
- More of a reader? Try our *Gale Business: Plan Builder* [Resource Guide](#).

GET CONNECTED Grow your knowledge and focus on subjects



- View quick tips for both for [profit](#) and [nonprofit](#) businesses with these tip sheets.

EXPLORE QUICK TIPS Stay up to date with bite-sized learning



- Explore these quick tutorial videos to learn more about:
 - [Creating an account](#)
 - [Navigating the platform](#)
 - [Developing and exporting a business plan](#)
 - [Building a foundation](#)
 - [Entering financials](#)

DELIVER YOUR OWN TRAINING Turnkey solutions



- Review our [webinar](#) for best practices in delivering Gale training.
- Don't recreate the wheel; we've got [PowerPoint slides](#) ready for you!

FIND HELP



- Review the rest of our tools for *Gale Business: Plan Builder* on our [product support site](#), including ready-to-go promotional materials.
- Subscribe to the [Gale Blog](#) to stay current with product updates, library news, advancements in research, library insights and more!
- Want to link your Gale content to your library page? Dig into your usage statistics? Check out our [Technical Support documents](#)!
- Talk to an expert – contact your [Gale Customer Success Manager](#)!