**How to use:** (1) Select from the options and customize the copy as needed and add your contact info and product hyperlinks. (2) Remove instructions so only the email copy remains.   
(3) Attach and send this copy in your *Gale Presents: Peterson’s Career Prep* Librarian to Teacher email.

**Subject Line:**

Free Online Test Prep through Our Library

**Body:**

Dear Students,

If taking standardized tests, choosing a college, or planning your career feels overwhelming, *Gale Presents: Peterson’s Career Prep* can help you prepare­⎯and ease the stress.

Available through our school library, this valuable digital resource features:

* Four in-depth career assessments that align to interests, values, personality, and

workplace preferences to drive personalized career recommendations.

* Tools to help you research career interests, use templates to create a resumé, and search and apply for jobs.
* Access to the Occupational Information Network (O\*NET), a database developed for the U.S. Department of Labor with more than 1,100 occupational types to search for key information on a specific career path.

Effective preparation can help you improve test performance and make decisions confidently. You can easily access *Gale Presents: Peterson’s Career Prep* onlineat<LIBRARY OR PRODUCT URL>. Or reach out to <LIBRARIAN NAME & EMAIL HYPERLINK> for help getting started.

Prepare for the next level and achieve your goals. You’ve got this!