**Gale’s Homework Help Resources**

**Email from Librarian to Patrons/Students**

**How to Use:** (1) Customize the copy as needed and add hyperlinks. (2) Copy and paste the subject line and body copy into an email. (3) Send your completed email to your patrons or students.

**Subject Line:**

Have an Assignment? Don’t Know Where to Start?

**Email Copy:**

Dear <STUDENTS OR PATRONS>,

Confidently begin and complete your next assignment outside of the classroom. Our library offers homework help resources from Gale that give you quick access to credible sources covering the topics you’ve been taught in class. Plus, with integrated tools like G Suite for Education and Microsoft Office 365, it’s easy for you to save, share, and download content—including highlights and notes.

Here's a list of homework help resources we offer:

 <RESOURCE TO GO HERE>

 <RESOURCE TO GO HERE>

 <RESOURCE TO GO HERE>

**Get started with** these digital resources at <LIBRARY URL OR LINK TO RESOURCES>. Please contact me if you need assistance.

< LIBRARIAN NAME/SIGNATURE>